

Cleaning & Sterilizing Your Cooler: Hot'n Cold Models

Your cooler's reservoir should be flushed, cleaned and sanitized every 6 to 12 months depending on the amount of water used and the sanitary conditions of the cooler location. The best time to do this is when the bottle is empty.

1. Unplug cooler.
2. Draw water from hot faucet until water is cool.
3. Remove water bottle.
4. Empty cooler reservoir by draining all faucets.
5. Remove the *No Spill Lid* if applicable.
6. Remove baffle and wipe inside reservoir and both sides of baffle with clean cloth or paper towel.
7. Place baffle back in reservoir.
8. Drain water from hot tank through drain plug (found at back of cooler) into a container.
Caution: Hot water can scald hands.
9. Add one teaspoon of bleach to 4 litres of clean water and pour into reservoir.
Caution: Bleach solution can stain clothing!
10. Open hot faucet until water comes out. Doing this will fill the hot tank with sterilizing solution.

11. Let stand for 5 minutes.
12. Empty cooler reservoir by draining all faucets.
13. Drain sterilizing solution through hot tank drain into a container. Place drain plug back in.
14. Pour clean water into reservoir and rinse hot tank several times, draining through the hot water drain. Continue rinsing until no bleach odour remains.
15. Rinse reservoir with clean water several times by draining through cold faucet. Continue rinsing until no bleach odour remains.
16. Wipe *No Spill Lid* with cloth or paper towel and place back on cooler.
17. Place new bottle of *Crystal* water on cooler.
18. Open hot faucet until water comes out. This will bleed the air from the system.
19. Plug cooler in.

Helpful Hints:

- ✓ To clean drip tray, wash in mild detergent.
- ✓ To clean exterior of cooler, do not use harsh cleansers that will react with the plastic components. A mild soap solution with warm water works well.

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Caring for Your Bottles & Water Cooler



Storage

Always store your *Crystal* Water in a cool, dark location, with the cap firmly in place, away from chemicals or cleaning supplies. Do not store in a garage where higher daytime temperatures may reduce the shelf life of water. Some bottles (typically the white poly bottles) allow transfer of air through the plastic. If water is stored near chemicals, the chemicals can transfer through the plastic causing taste and odour problems.

Store empty bottles with the cap loose. This allows the bottle to “breathe” instead of trapping stale air.

Shelf Life

Maximum freshness is achieved if bottled water is used within 2-3 weeks of filling. After 3 weeks, the water will still be pure, but it will not be at its optimum freshness and the water may have a ‘flatter’ taste.

Usage

When placing a bottle onto a cooler or other dispenser, be sure to wash your hands and wipe off the neck of the bottle beforehand. Dust in the air and/or unclean hands can contaminate the water and the dispenser causing taste and odour problems. Do not place plants or other objects on top of an inverted bottle, as dirt may fall into the dispenser. Do not place dispensers in direct sunlight.

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Transportation

Filled water bottles should not be left in a hot vehicle. Extreme heat can reduce the shelf life of water.

When transporting empty bottles, be sure to loosen the caps on the bottles **before** you put them into the car. Extreme heat can cause a plastic bottle to bulge within as little as 30 seconds!

Bottle Cleaning & Sterilization

Bottles should be thoroughly cleaned and sterilized every 2 to 3 months using the following method:

1. Add one teaspoon of regular bleach (e.g. Javex) to 4 litres of clean water in the bottle. *Caution: Take extra caution when handling bleach. Follow instructions on the bleach container for proper first aid in the event of contact with skin, eyes or mouth.*
2. Place cap on bottle and thoroughly swish water around the bottle.
3. Let stand for a few minutes.
4. Drain sterilizing solution from bottle. Repeat this process if the bottle requires it.
5. Rinse bottle with clean water several times until no bleach odour remains.
6. Rinse bottle with *Crystal* water before re-filling.



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1. Unplug cooler.
2. Remove water bottle.
3. Empty cooler reservoir by draining all faucets.
4. Remove the *No Spill Lid* if applicable.
5. Remove baffle and wipe inside reservoir and both sides of baffle with clean cloth or paper towel.
6. Place baffle back in reservoir.
7. Add one teaspoon of bleach to 4 litres of clean water and pour into reservoir. *Caution: Bleach solution can stain clothing!*
8. Let stand for 5 minutes.
9. Drain solution through faucets
10. Rinse reservoir with clean water several times draining through faucets. Continue rinsing until no bleach odour remains.
11. Wipe *No Spill Lid* with clean cloth or paper towel and place back on cooler.
12. Place new bottle of *Crystal* water on cooler and plug in.

Helpful Hints:

- ✓ To clean drip tray, wash in mild detergent.
- ✓ To clean exterior of cooler, do not use harsh cleansers that will react with the plastic components. A mild soap solution with warm water works well.